

## Checking RCR Degree Requirement Statuses in DegreeWorks

In DegreeWorks, you can check RCR degree requirement statuses for the:

- [RCR Academic Policy for Doctoral Students](#) and
- [RCR Academic Policy for Master’s Thesis Students](#)

**It’s important to be aware that since the primary purpose of the DegreeWorks system is to check degree progress, it does not necessarily show all RCR training records for all students.** For example, attendance at an RCR workshop is not shown in DegreeWorks; master’s thesis students will only have one of three RCR training options shown. Also, the system does not show RCR training information for non-thesis master’s students or for doctoral students under a Catalog Year prior to 2011-12.

### I. DOCTORAL STUDENTS

Doctoral students admitted Fall 2011 or later will show two RCR degree requirements in DegreeWorks:

- 1) [RCR - Online Training](#)
- 2) [RCR – Doctoral Course](#)

If either or both requirements have been satisfied, there will be a green checkmark by the type of training (see Example A).

If either or both requirements have NOT been satisfied, there will be a note indicating “Still Needed” (see Example B).

#### Example A – Both RCR Requirements for Doctoral Students Satisfied:

Degree Requirements		
<input checked="" type="checkbox"/>	RCR-Online Training	RCR - Online Training Y
<input checked="" type="checkbox"/>	RCR-Doctoral Course	RCR - DR Course Y
<input checked="" type="checkbox"/>	Admission to Candidacy	Admission to Candidacy Y
<input checked="" type="checkbox"/>	3.0 Overall GPA Requirement Met	

#### Example B – RCR Online Training Complete. RCR Doctoral Course Still Needed:

Degree Requirements		Catalog Year: 2015-2016 GPA:
<input checked="" type="checkbox"/>	RCR-Online Training	RCR - Online Training Y
<input type="checkbox"/>	RCR-Doctoral Course	<b>Still Needed:</b> The RCR training may not be a doctoral degree requirement if the original admit date into the graduate program is prior to Fall 2011. For more information, including funding source requirements, contact the RCR program. - <a href="http://rcr.gatech.edu/doctoral">http://rcr.gatech.edu/doctoral</a>

## II. DOCTORAL STUDENTS - EXCEPTIONS / FORCE COMPLETES

Doctoral students who are **not covered by the Academic RCR Policy** but who are under a 2011-12 or later Catalog Year will show the RCR doctoral degree requirements in DegreeWorks. If these students have taken the relevant training, the completion(s) will appear in DegreeWorks. If they have not completed the training (and the RCR Administrator or Registrar has added an Exception in DegreeWorks), a “Force Complete – Not Required per the Doctoral RCR Policy” notice will appear.

**Example - Doctoral Student admitted prior to Fall 2011 (i.e., not covered by the RCR Academic Policy for Doctoral Students) who has completed a Doctoral RCR Course but not the Online Training. A “Force Complete” has been added:**

Degree Requirements			
✓ RCR-Online Training			
Exception By:	Willis, Judith A	On:	05/17/2018
			<b>Force Complete : Not Required per the Doctoral RCR Policy</b>
✓ RCR-Doctoral Course			RCR - DR Course Y
✓ Admission to Candidacy			Admission to Candidacy Y
✓ 3.0 Overall GPA Requirement Met			

**Important Note:** An exception in DegreeWorks does NOT mean that the student has been exempted from the RCR training requirements of the RCR Compliance Policy, which applies to applicable NSF, NIH or USDA-NIFA grants. For details, refer to <http://rcr.gatech.edu/compliance-doctoral> or <http://rcr.gatech.edu/compliance-masters>

## III. MASTER'S THESIS STUDENTS

Master's students who are pursuing a thesis will show ONLY ONE RCR degree requirement in DegreeWorks:\*

### RCR Requirement

If the degree requirement has been satisfied, there will be a green checkmark by “RCR Requirement” and ONE of the three options completed by the student will be shown.

If the degree requirement has NOT been satisfied, there will be a note indicating “Still Needed”.

**Master's Thesis RCR Degree Requirement Satisfied via Option 1** - This indicates that at a minimum, the RCR Online Training has been completed. Other training options may also have been completed but are not indicated here:

<input checked="" type="checkbox"/> Thesis Hours	ME 7000	Master's Thesis	S	9	Spring 2018
<input type="checkbox"/> Thesis Acceptance Date	<b>Still Needed:</b> The Graduate Studies Office must enter the thesis approval date before the Registrar's Office can mark this requirement as complete.				
<input checked="" type="checkbox"/> RCR Requirement	RCR - Online Training		Y		

**Master's Thesis RCR Requirement Satisfied via Option 2** - At a minimum, an RCR Doctoral Course has been completed:

*[Screen shot not currently available]*

**Master's Thesis RCR Requirement Satisfied via Option 3** - At a minimum, an RCR Master's Course has been completed:

<input checked="" type="checkbox"/> Thesis Hours	ID 7000 ID 7000	Master's Thesis Master's Thesis	S S	9 3	Fall 2017 Spring 2018
<input type="checkbox"/> Thesis Acceptance Date	<b>Still Needed:</b> The Graduate Studies Office must enter the thesis approval date before the Registrar's Office can mark this requirement as complete.				
<input checked="" type="checkbox"/> RCR Requirement	RCR - MS Course		Y		

**RCR Requirement Still Needed (none of the three Master's Thesis Options have been completed):**

<input checked="" type="checkbox"/> Thesis Hours	AE 7000	Master's Thesis	S	9	Spring 2018
<input type="checkbox"/> Thesis Acceptance Date	<b>Still Needed:</b> The Graduate Studies Office must enter the thesis approval date before the Registrar's Office can mark this requirement as complete.				
<input type="checkbox"/> RCR Requirement	<b>Still Needed:</b> The master's degree RCR requirement applies to those who register for thesis hours. For more information, including funding source RCR Requirements, contact the RCR Program - <a href="http://rcr.gatech.edu">http://rcr.gatech.edu</a> .				

**\*Important Note:** The RCR Master's Thesis Policy only requires ONE form of RCR training: Option (1) an online RCR course, Option (2) a doctoral RCR course, or Option (3) a master's RCR course. If more than one of these three options for master's students and/or RCR Workshops have been completed, that is not currently reflected in DegreeWorks. For more information about which specific types of RCR training have been completed by a master's student, refer to <http://rcr.gatech.edu/status>.